

# SINGAPORE VISA APPLICATION CENTRE

## GLOBAL HOLIDAYS SDN BHD

**Address :** 112-1, Jalan Imbi, 55100 Kuala Lumpur, Malaysia (near to Pavilion & Berjaya Times Square)

**Contact number :** 03-2858 3633 / 03-2142 3233

**Email address :** [sg.visa@globalmy.com.my](mailto:sg.visa@globalmy.com.my)

**Working hours =** Monday - Friday : 10am - 6pm, Saturday : 10am - 1pm, Closed on Sunday & Public Holidays

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### MALI, NIGERIAN, SYRIAN

1. COMPLETED **FORM 14A** AND **DISCLAIMER FORM** (FORM MUST SIGN BY APPLICANT)
2. ORIGINAL PASSPORT, PASSPORT & VISA COPY (PASSPORT VALIDITY MUST MORE THAN 6 MONTHS)
3. **1 NEW PASSPORT SIZE PHOTO** WITH WHITE COLOUR BACKGROUND  
(RECENT 3 MONTHS PHOTO, 35mm x 45mm)
4. **RM 150** PER APPLICATION (NO REFUNDABLE)
5. MINIMUM 5 WORKING DAYS TO PROCESS. (NO EXPRESS SERVICE )  
SOMETIMES PROCESSING MIGHT TAKE A FEW MORE DAYS / WEEKS THAN THE USUAL
6. APPROVE OR REJECT WILL BE DECIDED BY SINGAPORE IMMIGRATION
7. **LETTER OF INTRODUCTION** (Form V39A) FROM **SINGAPORE CITIZEN / PERMANENT RESIDENT**  
WITH **COPY OF IDENTITY CARD** (LOCAL CONTACT MUST BE AT LEAST 21 YEARS OLD )
8. PROVIDE LATEST MALAYSIA BANK STATEMENT (last 1-3 months) AND CURRENT BANK BALANCE

#### MUST HAVE ITEMS

**Malaysia Employment / Residence Pass / Professional / Temp Employment :** Latest original company letter

**Malaysia Student Pass :** Latest original letter from school/college/university

**Married with Malaysian :** Photocopy of spouse IC, marriage certificate, children birth certificate

**Malaysia Permanent Resident :** Photocopy of PR card

**MM2H :** Latest 1 month bank statement with current balance

**Enter Malaysia with Single Entry visa :** Provide air ticket leaving Singapore

**Submit on behalf :** Provide Letter of Authorisation