

SINGAPORE VISA APPLICATION CENTRE

GLOBAL HOLIDAYS SDN BHD

Address : 112-1, Jalan Imbi, 55100 Kuala Lumpur, Malaysia (near to Pavilion & Berjaya Times Square)

Contact number : 03-2858 3633 / 03-2142 3233

Email address : sg.visa@globalmy.com.my

Working hours = Monday - Friday : 10am - 6pm, Saturday : 10am - 1pm, Closed on Sunday & Public Holidays

Armenia, Azerbaijan, Belarus, Democratic People's Republic of Korea, Georgia, India, Kazakhstan, Kyrgyzstan, Moldova, Russia, People's Republic of China, Tajikistan, Turkmenistan, Ukraine, Uzbekistan, Holders of Hong Kong Document of Identity, Holders of Macao Special Administrative Region (MSAR) Travel Permit

1. COMPLETED **FORM 14A** AND **DISCLAIMER FORM** (FORM MUST SIGN BY APPLICANT)
2. **ORIGINAL PASSPORT, PASSPORT & VISA COPY** (PASSPORT VALIDITY MUST MORE THAN 6 MONTHS)
3. **1 NEW PASSPORT SIZE PHOTO** WITH WHITE COLOUR BACKGROUND
(RECENT 3 MONTHS PHOTO, 45mm x 35mm)
4. **RM 150** PER APPLICATION (NO REFUNDABLE)
5. HOTEL CONFIRMATION & RETURN TICKET
6. MINIMUM 3 WORKING DAYS TO PROCESS. (NO EXPRESS SERVICE)
SOMETIMES PROCESSING MIGHT TAKE A FEW MORE DAYS / WEEKS THAN THE USUAL
7. APPROVE OR REJECT WILL BE DECIDED BY SINGAPORE IMMIGRATION

MUST HAVE ITEMS

Malaysia Employment / Residence Pass / Professional / Temp Employment : Latest original company letter

Malaysia Student Pass : Latest original letter from school/college/university

Married with Malaysian : Photocopy of spouse IC, marriage certificate, children birth certificate

Malaysia Permanent Resident : Photocopy of PR card

People's Republic of China : Photocopy of China ID

MM2H : Latest 1 month bank statement with current balance

For business purpose : Provide Letter of Introduction (Form V39A) with NRIC copy from Singapore company

Enter Malaysia with Single Entry visa : Provide air ticket leaving Singapore

Submit on behalf : Provide Letter of Authorisation