

SINGAPORE VISA APPLICATION CENTRE

GLOBAL HOLIDAYS SDN BHD

Address : 112-1, Jalan Imbi, 55100 Kuala Lumpur, Malaysia (near to Pavilion & Berjaya Times Square)

Contact number : 03-2858 3633 / 03-2142 3233

Email address : sg.visa@globalmy.com.my

Working hours = Monday - Friday : 10am - 6pm, Saturday : 10am - 1pm, Closed on Sunday & Public Holidays

Afghanistan, Algeria, Bangladesh, Egypt, Iran, Iraq, Jordan, Kosovo, Lebanon, Libya, Morocco, Pakistan, Somalia, Sudan, Tunisia, Yemen, Holders of Palestinian Authority Passport, Temporary Passport issued by the United Arab Emirates, Refugee Travel Document issued by Middle-East countries

1. COMPLETED **FORM 14A** AND **DISCLAIMER FORM** (FORM MUST SIGN BY APPLICANT)
2. ORIGINAL PASSPORT, PASSPORT & VISA COPY (PASSPORT VALIDITY MUST MORE THAN 6 MONTHS)
3. **1 NEW PASSPORT SIZE PHOTO** WITH WHITE COLOUR BACKGROUND
(RECENT 3 MONTHS PHOTO, 35mm x 45mm)
4. **RM 150** PER APPLICATION (NO REFUNDABLE)
5. MINIMUM 5 WORKING DAYS TO PROCESS. (NO EXPRESS SERVICE)
SOMETIMES PROCESSING MIGHT TAKE A FEW MORE DAYS / WEEKS THAN THE USUAL
6. APPROVE OR REJECT WILL BE DECIDED BY SINGAPORE IMMIGRATION
7. **LETTER OF INTRODUCTION** (Form V39A) FROM **SINGAPORE CITIZEN / PERMANENT RESIDENT** WITH **COPY OF IDENTITY CARD**. (LOCAL CONTACT MUST BE AT LEAST 21 YEARS OLD)

OR

LETTER FROM EMBASSY (The embassy letters should state that it is being issued for support your Singapore visa application) AND **HOTEL CONFIRMATION**

8. PROVIDE LATEST MALAYSIA BANK STATEMENT (last 1-3 months) AND CURRENT BANK BALANCE

MUST HAVE ITEMS

Malaysia Employment / Residence Pass / Professional / Temp Employment : Latest original company letter

Malaysia Student Pass : Latest original letter from school/college/university

Married with Malaysian : Photocopy of spouse IC, marriage certificate, children birth certificate

Malaysia Permanent Resident : Photocopy of PR card

MM2H : Latest 1 month bank statement and current balance

Enter Malaysia with Single Entry visa : Provide air ticket leaving Singapore

Submit on behalf : Provide Letter of Authorisation